



KOLKATA TRAFFIC POLICE
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Procedure to obtain NOC from Traffic Department prior to commencement of construction activities

The organisation/agency which seeks the NOC/Permission from Traffic Department shall write to DC Traffic (I), Kolkata Police along with the following information :

- 1) Proposed date of commencement and duration of work.**
- 2) Site Map/Plan with premises number where the work is to be done.**
- 3) Modalities involved in the work.**
- 4) Mandatory undertaking with application for proper restoration of road surface as well as safety and security measures.**
- 5) Prior permission/ NOC from the concerned Govt. Agencies like KMC/ KMDA/ PWD/CTC/KOPT / KIT etc.(in case of private agencies)**

On receipt of the application, the application will be forwarded to the concerned Officer-in-Charge of the Traffic Guard seeking his views. The OC of the Traffic Guard would scrutinise the application and may call the construction agency/organization for a joint inspection of the place of work, if needed, to clarify any issues, in order to cause least disruption to normal flow of traffic.

Subsequently, he would submit his views to DC Traffic (I), Kolkata Police, who will then grant/regret NOC subject to certain terms and conditions in the interest of road safety/ smooth traffic management in the city. This entire procedure would be completed within 2 weeks time, except in case of some unavoidable exigencies.